

OFFICE OF THE PRINCIPAL
HANDIQUE GIRLS' COLLEGE
GUWAHATI-781001

NOTICE INVITING QUOTATION

Ref No :HGC/ESTT/QUO/2016/126/35

Date : 26.10.2017

Sealed quotation affixing non-refundable court fee of ₹ 8.25 form the authorised dealer/supplier/ Microsoft Business Partner to supply and installation of the following Microsoft software to the College Office. The quotations must be reached to the Office of the undersigned on or before 6th November, 2017 up to 2.00 pm and will be open on the same day at 3.30 pm.

Sl. No	Name of Item	Quantity
1	MS Windows Server CAL	10 Nos.
2	MS SQLCAL	10 Nos.

The supply and installation work have to be completed within 10 days from the date of issue of formal order.

DOCUMENTS TO BE SUBMITTED WITH ALONG WITH THE QUOTATION

1. Firm Registration Certificate.
2. PAN Card showing name of the Firm.
3. Dealership Registration Certificate.
4. GSTIN Registration Certificate.

The College authority reserved the right to accept, cancelled, any or whole quotation(s) without any reason thereto.

Sd/-
Principal
Handique Girls' College
Guwahati

Memo No : HGC/ESTT/QUO/2016/126/35_A

Date : 26/10/2017

Copy to :

1. The HOD, Computer Science, Handique Girls' College, You are requested to be present at the time of opening of the bid.
2. The College website.
3. The College Notice Board.

Sd/-
Principal
Handique Girls' College
Guwahati